

MR T S REDDY: PRINCIPAL		
ACADEMIC LEADERSHIP	CO-ORDINATION	ORGANISATION
Counselling – Mrs Powell Grade 9 Subject Choice (Mrs Naidoo)	Annual Statistical Returns (Ms Ndlovu) Newsletter (Mrs Hunter) Grounds and Buildings and Caretakers (Estate Supervisor/Mr Louis) Timetable (Mr Harilal) EMIS (Ms Ndlovu) Finance (Mrs Pillay) Marketing Strategic Planning IT Support (Mr Louis/Mr Naidoo) Epoch and Optima Trust (Mr Harilal) NSC and Trial Examinations (Mr Louis)	Staffing/HR Staff Development Interviews QMS (Mrs Smeda) Leadership (Mrs Rangasamy) Awards Committee (Mrs Rangasamy/Mr Harilal/ Mrs Barnard) Safety and Security (Mr Trotter and Mrs Van Niekerk)
MRS RANGASAMY : DEPUTY PRINCIPAL – SENIOR SCHOOL		
ACADEMIC LEADERSHIP	CO-ORDINATION	ORGANISATION
Head of Academics Discipline Grade 10 – 12 Academics Grade 10 – 12 Awards	Front Office and SASAMS Executives (Mrs Gumede/Mrs Van Dyk) Assembly and Tech Team (Mrs Kandhei) RCL (Ms Loganathan) Matric Dance Liaison (Ms Fouche) Staff Information Booklet (Mrs Van Niekerk) New Staff (Mrs Van Niekerk) Trophies, Badges, Engravings, Boards (Mrs Du Toit) Culture of Honour (Gumede) Grounds and Buildings Committee (Mr Reddy/Mr Louis/Estate Supervisor) ICT Committee (Mr Reddy/Mr Louis/Mr Naidoo) Epoch and Optima (Mr Harilal) Catering Committee (Mrs Labuschagne) Marketing (Mrs Hunter)	Exams: Mid-Year– Grade 8 - 12 Trials (Mrs Barnard) Year-End – Grade 8 -11 Testing programme Awards Committee Staff absenteeism and leave Special Assemblies/Events and Catering
MR HARILAL : DEPUTY PRINCIPAL – JUNIOR SCHOOL		
ACADEMIC LEADERSHIP	CO-ORDINATION	ORGANISATION
<u>HOD</u> Accounting EMS Business Studies Discipline Grade 8 - 9 Academics Grade 8 - 9 Awards Grade 8 – 9 GEC (Naidoo)	Timetable (Level 1 educator) Epoch and Optima (Mrs Rangasamy) Junior Achievers (Mrs Barnard) SADTU Liaison Staff Support Team Liaison	Waltons and Stanley's Stationery (Ms Dube) NSC Exams (Mrs Barnard) Textbooks (Media Centre) LTSM (Mrs Fouche) QMS (Mrs Smeda) Yearbook Committee Chair
MRS SMEDA : CO-HOD GRADE 8		
ACADEMIC LEADERSHIP	CO-ORDINATION	ORGANISATION
Life Sciences Natural Sciences Maths (Mrs Govindsamy) Maths Lit (Mrs Bhola) AP Maths (Mr Singh)		Grade 8 Orientation New Parents' Welcome Parents' Evening QMS/CPTD
MRS NAIDOO : HOD GRADE 9		
ACADEMIC LEADERSHIP	CO-ORDINATION	ORGANISATION
English (Mrs Kroutz) French (Ms Makasu) Afrikaans (Mrs Van Niekerk) isiZulu (Mrs Shange) Gr9 GEC	Gr8 and 9 English Enrichment Reading Programme Media Centre (Mrs Fouche) SAOU representative (Ms Verga)	English Olympiad Parents' Evenings Subject Choice admin and evening (liaise with counsellor)

MR LOUIS : HOD GRADE 10		
ACADEMIC LEADERSHIP	CO-ORDINATION	ORGANISATION
Physical Sciences IT/Computer Literacy/CAT	Gate Monitors Sports & Extramural liaison(Mrs Du Toit) ICT Grounds and Buildings (Mr Reddy/Mrs Rangasamy/Estate Supervisor) IT Support (Mr Reddy/Mrs Rangasamy/Mr T Naidoo)	Parents' Evenings Awards Committee Sports and Cultural Dinner (Mrs Du Toit) Student teachers (Mrs Van Niekerk)
MRS KROUTZ : HOD GRADE 11		
ACADEMIC LEADERSHIP	CO-ORDINATION	ORGANISATION
English (HOS) Consumer Studies (Mrs Labuschagne) Technology (Mrs Bezuidenhout) EGD (Mrs Bezuidenhout)	DYC NAPTOSA representative ECA (Ms Qwabe) Booking files (Mrs Du Toit)	School Productions Bell times Parents' Evenings Leadership Courses e.g. Dale Carnegie Toastmasters (Mrs Rowe)
MRS BARNARD : HOD GRADE 12		
ACADEMIC LEADERSHIP	CO-ORDINATION	ORGANISATION
Visual Arts (Ms Verga) Dramatic Arts Music (Ms Fouchè)	Cultural Liaison	Awards Committee Parents' Evenings Grade 12 Entries (Mrs Walters and Mr Harilal) CASS forms Trial Examinations (Mrs Rangasamy) NSC Examinations (Mr Harilal) Testimonials Batting
MRS GUMEDE: HOD Humanities		
ACADEMIC LEADERSHIP	CO-ORDINATION	ORGANISATION
Geography (Ms Qwabe) History (Ms Loganathan) Life Orientation	Safety and Security (Mrs Van Niekerk) Thrift Shop/lost property (Mrs Abbas) Blood Clinics SCA liaison (Ms Loganathan) MSA liaison (Ms Khan) HSA liaison (Mrs Pillay) Tuckshop liaison Charity (Mrs Van Dyk) Staff Development Team Liaison Culture of Honour	Exchange /Rotary Students Careers Day (Ms Powell) Management duty roster

*Subject to change